

## KAUST Job Description



<b>Function/Division</b>	The KAUST School, All Divisions	<b>Cost Center</b>	52270/52260/52250
<b>Job Title</b>	The School Psychologist	<b>Position #</b>	
<b>Job Code</b>		<b>Grade Code</b>	
<b>Reports to</b>	The KAUST School Director	<b>Title</b>	The KAUST School Director

### Type of Position:

**Full-time**
                         
  **Contractor**
                         
  **Part-time**
                         
  **Other**

### Job/Position Summary

The role of psychologist is to advise the Student Support Department K1 – 12 in meeting the emotional/psychological and learning needs of students.  
 To Serve as the safeguarding and mental health and well-being lead at The KAUST School

### Major Responsibilities

#### *Testing and Assessment*

- Use psychological instruments, observations and consultations to identify learning needs and report findings to parents and staff
- Administer and analyze a range of specialist assessments (e.g., Developmental Assessments; Cognitive and Achievement Assessments, Diagnostic Autism Assessments)
- Present results of assessments and make recommendations to parents and staff
- Train and supervise staff in the use of selected specialist assessment tools
- Conduct extensive data gathering to advise the school on the appropriateness of placement on the Individualized Learning Program
- Collaboratively engage and advise in the admissions process for students with identified learning differences with the Director of Student Support Services.
- Lead the Wellbeing approach in TKS as the Designated Person with responsibility to:
  - Case manage abuse/neglect concerns
  - Provide a 'hot-line' for staff to report concerns
  - Manage whole school child protection and wellbeing training
  - Oversee confidential child protection database in school
  - Collaborate on parenting programs in conjunction with KAUST Health
  - Chair TKS' Wellbeing Advisory Committee



- Work as a member of the KAUST Crisis Response Team as and when required
- Consult and liaise with TKS and KAUST Health service professionals as needed
- Advise TKS Admissions Panel on the placement needs of students applying to attend TKS

### *Learning Support Services*

- Meet with Learning Support teachers across all divisions to:
  - Consult regarding complex cases
  - Review ongoing programmatic needs
- Deliver ongoing needs-based psychological support for individual students with significant needs and students and their families in crisis
- Provide crisis intervention (bullying, suicidal ideation/planning, loss/grief, etc.)
- Work closely with the Counseling Department and student support staff to develop and implement school-wide programming for identified student needs.
- Provide for staff wellbeing by providing:
  - Sign-posting (investigating resources available and advising accordingly)
  - Leadership to the orientation program for new staff
  - Organizing events to support staff wellbeing

### *Training*

- Provide appropriate student, parent and teacher educational workshops (e.g., attachment theory; executive functions; neurological basis of learning disabilities; high and low incidence populations)
- Organize professional development training in identified areas of need for TKS staff utilizing outside consultants
- Develop, deliver and evaluate professional development sessions for student support staff

### **Functional relationships and collaborations**

- Human Resources
  - Ensure efficient and confidential information-sharing systems
  - Collaborate around community-wide mental health support
- Community Life
  - Establish links with KAUST health and daycare
  - Support interdisciplinary training based on community needs

### **Other Responsibilities**

### **Supervision**



**Competencies**

- Experienced in administration and interpretation of comprehensive early childhood and adolescent and psycho-educational assessment battery
- Strong leadership qualities and experience
- Work collaboratively with the counseling teams to address and support complex cases
- Ability to collaborate with a wide range of
- Excellent command of oral and written English
- Experience working in multi-cultural environments

**Qualifications**

- Masters in Educational Psychology required
- Must have current certification and licensure as a School Psychologist
- At least three years’ experience working as a school psychologist (K1 - K12) required, five or more years preferred
- A good working knowledge of evidence-based interventions for students with learning and emotional/psychological needs

<b>Reviewed By</b>		<b>Title</b>		<b>Date</b>	
<b>HR Review</b>		<b>Title</b>		<b>Date</b>	
<b>Approved By</b>		<b>Title</b>		<b>Date</b>	