



Charter of the KAUST School Board of Education



Article- I: Definitions:

- A. King Abdullah University of Science and Technology shall be referred to as KAUST or the University.
- B. The Board shall be known as the KAUST School Board of Education hereunder referred to as the Board.
- C. The School shall be known as The KAUST School, hereunder referred to as the School.

Article-II: Purpose and Duties:

It shall be the purpose of the Board to provide the School Superintendent with sound strategic advice and direction and to ensure that the School is appropriately resourced to support the current and long term objectives of the School in line with the School's Mission and guiding statements. To fulfil this purpose, the Board will ensure that periodic orientation and training is provided for members of the Board. In addition, the Board shall implement effective processes for the appraisal of the Board's own performance at least once each School year.

All members of the Board shall have fiduciary responsibilities to carry out their duties as Board members in the best interests of the KAUST School and shall refrain from an activity that is in conflict or appears to be in conflict with the overall best interests of the School.

Areas for which the School Superintendent will seek the advice of the Board shall include, but not be limited to:

- A. Ensuring that the School provides an exceptional international baccalaureate experience.
- B. Building on the international nature of the School to help all students learn to value human diversity
- C. Supporting the creation of an educational community of parents, teachers and students in order to nurture all students to become responsible, resourceful global citizens, while providing a sound preparation for all students to succeed in their future schools.
- D. Measuring the School's success in putting its Mission and long term objectives into practice, and recommend corrective action if results show this is needed.

Areas for which Board approval will be required irrespective of KAUST's administrative processes and procedures:

- A. School Mission and Guiding Statements;
- B. School Strategic Plan; and
- C. School Policy

Areas for which approval of the Board will be required consistent with KAUST administrative processes and procedures:

- D. The annual School Budget;
- E. The School Superintendent's appointment, annual appraisal and if warranted termination.

Article III: Membership:

- A. The Board shall consist of a minimum of seven (7) and a maximum of eleven (11) members to be appointed by the Executive Vice President for Administration and Finance who serves as Board Chair for the School. The Chair will also appoint a Secretary who will serve as a non-voting member. Members shall be selected for their ability to serve the purposes of the Board and their ability to carry out its duties. Members will participate in appropriate orientation and periodic training in discharging their duties and in understanding School policies and their implications.
- B. Unless otherwise decided by the Board Chair, appointed members of the Board will serve for a 2-year renewable term.
- C. The Board shall elect from its members a number of officers as the Board deems necessary. These officers will include, but need not be limited to, the Board Chair and Vice-Chair who shall assume the role and duties of the Chair in his or her absence.
- D. The Superintendent shall attend all Board meetings unless the meeting pertains to providing confidential advice and/or feedback on the Superintendent's performance.
- E. No salary or other compensation shall be paid for services to a member of the Board, except reimbursement of expenses may be made for reasonable verifiable costs actually incurred in connection with such services.
- F. An employee of the School or the spouse of an employee of the School shall not be eligible to become a member of the Board.

Article IV: Meeting of the Members:

- A. The Board shall hold four meetings during the School year and special meetings for specific purposes upon the call of the Chair.
- B. It is the shared responsibility of the Board Chair, the School Superintendent and Board Secretary to develop and share the meeting agenda with Board members at least one week prior to each scheduled meeting.
- C. Meetings will be presided over by the Board Chair or, in his/her absence, the Vice Chair. The Board Secretary is responsible for taking minutes, maintaining and ensuring approval of meeting records.
- D. A majority of the Board must be present to constitute a quorum.

Article V: Perpetuity:

It is the intention of the Board that the School continues in perpetuity as set forth herein.

Approved by the KAUST School Board at its meeting on the 8 day of December, 2013:



Nadhmi Al Nasr

Chair of the KAUST School Board of Education